



COVID 19 Safeguarding Assessment for Education Settings

April 2020 –Version 2

Dear Head Teacher/Principal,

Re: Local Authority COVID-19 Education settings Safeguarding Assurance Process

The Local Authority recognises and values the extraordinary efforts that schools and education settings are making in order to assist with the response to COVID-19. The Local Authority will continue to support you and provide guidance and advice during this unprecedented period. In order to assist with your planning over the next period, please see attached a **safeguarding assurance process** that will enable you to review your emergency arrangements and check that you have taken all the necessary action to ensure a robust safeguarding response.

In order that we can provide assurance to the safeguarding partnership I would be grateful if you would review each area, complete the template for your school and return to LSE-admin@childrenfirstnorthamptonshire.co.uk so that the Local Authority can provide a report to the partnership.

This guidance does not replace practice guidance from the Northamptonshire Safeguarding Children Partnership or Public Health England <https://www.gov.uk/government/topical-events/coronavirus-covid-19-uk-government-response> and should be used alongside the Northamptonshire Safeguarding Children Procedures (online) <http://www.northamptonshirescb.org.uk/about-northamptonshire-safeguarding-children-partnership/policies/> and the Guidance regarding thresholds for referrals into Children's Social Care <https://www.northamptonshire.gov.uk/councilservices/children-families-education/help-and-protection-for-children/Documents/NSCB%20Thresholds%20Guidance%202018.pdf>



Keeping Children safe in Education 2019 and Corona virus addendum Coronavirus (COVID-19): safeguarding in schools, colleges and other providers dated 27-3-2020 <https://www.gov.uk/government/publications/keeping-children-safe-in-education--2> <https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers>

Education settings must be aware that this document should be subject to frequent review as new information and guidance is issued.

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| Name of school | Danesholme Infant Academy |
| Name of Headteacher/Principal | Mrs Carol May |
| Name of Designated Safeguarding Lead | Mrs Carol May |
| Name of Deputy Designated Safeguarding Leads | Mrs Anita Intwala Mrs Gemma Harris Miss Rosey Sellars |
| Name of Designated Governor for Safeguarding | GAT Safeguarding Lead Wayne Oldfield |
| Date completed (DD MM YY) | 19.05.2020 |

| Areas to Consider: | Guidance | Confirmed in place date and notes |
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| Are there arrangements in place for vulnerable children and children of key workers? | | Yes from lockdown March 20 th all vulnerable children have regular phone contact |
| Have you identified and considered the individual needs of vulnerable children and the children of key workers | <p>Create a traffic light system to support you in identifying the most vulnerable children and consider individual needs on a case by case basis.</p> <p>Consider the needs of pupils:</p> <ul style="list-style-type: none"> - on multi-agency plans such as: CIN/CP plans - who have additional needs including mental health - who have vulnerable parents or carers over the age of 70 and/or with physical or mental health issues - who are witnessing domestic abuse - Low income families | <p>Yes from lockdown March 20th all vulnerable children have regular phone contact.</p> <p>DSLS have specific children to monitor and we are liaising with social workers, school nurse as needed</p> |
| Have you considered how the school plans to continue to support pupils, including those who are already self-isolating? | <p>How many pupils in the school are considered to be vulnerable?</p> <p>School closure / Self Isolation:</p> <p>Do high risk vulnerable pupils need an individual risk assessment and safety plan to outline how school will continue to support these most vulnerable pupils?</p> | <p>12</p> <p>RAs in place for start back school. All vulnerable are treated individually with their</p> |

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| | <p>Agree who will do this and by when</p> <ul style="list-style-type: none"> - Does this highlight any additional or increased risk for this child? - If so what are the risk and what measures need to be put in place to mitigate those risks? - Is there a need for any additional support, i.e. a regular contact with school staff by telephone or skype? - How will the school manage any Operation Encompass notifications? | <p>needs. DSLs have their own children who they monitor weekly. Class teachers check in regularly at least fortnightly.</p> |
| <p>How are you ensuring multi-agency colleagues are updated when children on multi-agency plans, including CP and CIN, are self-isolating? Multi-agency colleagues, including Social work and Early Help teams, are fully updated to enable them to consider whether further plans need to be put into place.</p> | <p>Continue to consult with appropriate agencies if unsure about the needs of individual children or families. Are all of the current professionals aware of the risks/ current situation? If not, agree who will do this and by when.</p> | <p>Social workers in contact with CP plan and school nurse in contact weekly. GAT safeguarding team in contact with DSLs regularly.</p> |
| <p>Ensure that multiagency meetings, such as Child Protection Conferences, continue to be attended, either in person or by skype, in addition to sending in a report.</p> | <p>Are there any upcoming Child Protection Conferences or Child in Need Meetings? If so, who is attending? If no one is attending, contact the social worker, explore what are the alternatives, can you attend by skype or send a report?</p> | <p>Yes DSLs are attending via Skype and sending written reports by email.</p> |
| <p>There is a Designated Safeguarding Lead contactable at all times during the school day and that contact details are well publicised so that</p> | <p>If no current professional involvement, does any other agency or professional need to be aware of the current situation? If so who?</p> | <p>Yes – clear on website.</p> |

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| <p>parents or professionals can contact the DSL in the event of an emergency, such as a S.47 enquiry.</p> | <p>Agree who will do this and by when.</p> <p>Do vulnerable children and their families know who to contact if issues arise?</p> <p>Agree who will do this and by when.</p> <p>There is a clear answerphone message for when the DSL phone is not in use (eg out of hours) directing the caller to Front Door or Police with any immediate safeguarding concerns</p> | |
| <p>Is a DSL to be available at all times during school hours?</p> <p>Do you have a rota system and contact details to ensure the DSL can be contacted in an emergency?</p> <p>Ensure there is a deputy available to step in if required.</p> <p>Are emergency contact numbers available to the local authority for use in cases of emergency by Children’s Services and the Police?</p> | <p>Are parents aware of emergency contact numbers for the school and key safeguarding agencies such as ICS and the Police?</p> <p>Do you have guidance on safeguarding available to parents on your website?</p> <p>Does the school safeguarding information clearly identify who the Designated Safeguarding Lead(s) are and how to contact them?</p> <p>Agree who is responsible for ensuring LA have up to date emergency contact details?</p> <p>Is there a contact number/email address available on school website?</p> | <p>Yes a newsletter was sent out at the beginning of lock down to share safeguarding agencies, plus welfare support.</p> <p>DSLs information is all available on website</p> |
| <p>If work is being sent home, provide guidance to parents on additional safeguarding and Online Safety considerations.</p> | <p>Is there an increased risk to any child in terms of online safety?</p> <ul style="list-style-type: none"> • Do parents have an understanding of how to keep their children safe online? • Do parents/carers know who to contact if they are concerned about something which happens online at home? | <p>Online safety has been shared with parents via newsletters, work with children whilst using Teams and was included</p> |

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| | <ul style="list-style-type: none"> • Is there a policy relating to the safe use of mobile phones, cameras and other internet enable devices/technology? • Do you have useful safeguarding guidance available to parents on your website? <p>Agree who will be responsible for updating information on the school website and ensuring information is distributed to parents appropriately.</p> | <p>in lessons prior to lock down.</p> <p>Online safety information is on the website with all the home learning instructions for use.</p> |
| <p>Have you considered how the school plans to identify, report and support children who become newly vulnerable whilst not attending school?</p> | <p>How many children are you concerned about who currently do not have social care involvement?</p> <p>School closure / Self Isolation: How will you keep in contact with these children? What procedures do you have in place to identify Hidden Harm (abuse and neglect)? What would be the schools response to suspected Hidden Harm?</p> | <p>4</p> <p>DSLs and class teachers are in contact with parents and children regularly and a register is kept for all to see who has/ hasn't answered for others to follow up. Any children who we become concerned about are discussed with school nurse or escalated to MASH</p> |
| <p>Data Protection / GDPR –</p> <p>Are staff up to date with GDPR requirements and school policy expectations of their behaviour online.</p> | <p>Can the school support parents to ensure that they have appropriate filters and monitoring systems in place?</p> <p>Agree who will take responsibility for this and by when</p> | <p>All online learning is reached through the school secure learning portal.</p> |

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| <p>Advice should be sought from the schools DPO or have you sought guidance from Information Commissioners Office</p> | | <p>Staff don't run live lessons and only make contact with parents through school admin address.</p> |
| <p>Updated Child protection Policy Have you added an addendum to your Child Protection Policy that covers COVID-19 changes?</p> | | <p>All staff have seen the extras added to GAT safeguarding and all staff have completed extra training on Covid and safeguarding offered by Ambition Institute.</p> |
| <p>Has the governing body procedures and systems in place to ensure the impact of safeguarding arrangements and policies currently in place?</p> <p>How are safeguarding arrangements being reported to the full governing body during this period?</p> | <ul style="list-style-type: none"> – DSL arrangements and support available to the DSL; – the procedure for raising safeguarding issues and concerns; –any issues and concerns reported; – how staff and volunteers are made aware of the current arrangements and changes to policies/procedures and are kept up to date as they are revised; – the support given to staff and volunteers that takes into account increased vulnerability and risk; <p>the safeguards in place that prevent unsuitable people from gaining access to children, and</p> <ul style="list-style-type: none"> – the arrangements in place to keep children not physically attending the school or college safe, especially online, and how concerns about these children should be progressed. | <p>GAT safeguarding team monitor CPOMS but are in regular contact with DSLs. Always available by a phone call to discuss matters further.</p> |
| <p>Additional Comment</p> | | |

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Date last updated: 19.05.2020

By whom: CMay

Seen and approved by governor: GAT Safeguarding Adviser – Gillian Quincey

Head Teacher (signature) CMay

Date: 19.05.2020

Governor (signature) Gillian Quincey (Safeguarding Adviser)

Date: 20.05.2020

Date Submitted to Local Authority

Date:

Email to: LSE-admin@childrenfirstnorthamptonshire.co.uk

Thank you